



Elite Sitters & Care Co. – Event Childcare Guide

Welcome

At Elite Sitters & Care Co., we elevate childcare for private events with the same grace, professionalism, and warmth that define our in-home care. Whether you're planning a wedding, corporate gathering, family celebration, or private retreat, our Event Care Team provides on-site, structured support that allows parents to fully enjoy the moment — while their children remain safe, engaged, and joyfully entertained.

Every event is staffed with experienced, CPR/First Aid-certified professionals who specialize in group care, transitions, and age-appropriate activities. We customize every experience to suit the space, number of children, and nature of the occasion — ensuring our service seamlessly integrates into your event's tone and flow.

We serve Washington, D.C., Maryland, and Northern Virginia and are proud to offer unmatched reliability, care coordination, and attentiveness from first inquiry to the final farewell.

Types of Events We Support

At Elite Sitters & Care Co., our event care offerings are thoughtfully designed for elegance, structure, and ease. Whether caring for a handful of children in a private suite or managing a full-scale kids' room at a wedding, every service reflects the highest standard of safety, responsiveness, and intention.

Wedding & Reception Childcare. From ceremony to send-off, our experienced caregivers ensure little ones are joyfully engaged and attentively supervised — allowing couples and guests to fully enjoy the celebration.

Corporate Event Care. We provide structured, age-appropriate programming that allows working parents to focus on networking, presentations, or professional development while their children are safe and entertained nearby.

Private Event Support. Whether it's a birthday, baby shower, or intimate family gathering, our caregivers bring a warm, calm presence that blends seamlessly with your event's atmosphere and supports your family's unique needs.

Pop-Up Playrooms. We design portable, customized play spaces filled with games, crafts, and interactive activities to ensure children are joyfully engaged throughout the event. These playrooms are tailored to your venue, guest list, and age range.

If you don't see your event type listed, we welcome custom inquiries — simply reach out to discuss how we can tailor our services to suit your occasion.

What We Provide at Events

At Elite Sitters & Care Co., we do far more than simply supervise — we curate a thoughtful, joyful childcare experience designed to complement the elegance and flow of your event. Our event care services are intentionally crafted to ensure children are safe, entertained, and nurtured in a structured, engaging environment.

Here's what you can expect from our Event Care Team:

Professionally Vetted Caregivers. Every caregiver is CPR/First Aid certified, background-checked, and experienced in group childcare. Our team is trained in creating a calm, positive environment that fosters safety and connection.

Age-Appropriate Activities & Play. We bring structured, hands-on activities tailored to the age range of attending children — from quiet crafts and books to movement games and creative play.

Pop-Up Play Spaces. We transform designated areas into vibrant playrooms that feel safe and inviting. Equipped with toys, activity stations, and cozy nooks, these areas are designed to promote joy and ease.

Secure Check-In & Check-Out Procedures. We implement a clear, organized sign-in/sign-out process and collect emergency contact details, ensuring each child is accounted for and released only to their approved guardian.

Infant & Toddler Support. When applicable, our caregivers are equipped to support babies and toddlers with bottle feeding, diaper changes, and calming routines — offering continuity and peace of mind for even the littlest guests.

Snack & Meal Assistance. With host-provided food, our caregivers assist children during snack or meal breaks, managing clean-up and ensuring a smooth, respectful dining experience.

Event Adaptability. Whether we're tucked into a bridal suite, set up in a ballroom, or overseeing an outdoor kids' zone, our team is flexible and discreet, seamlessly adapting to your event's layout and energy.

Booking Guidelines & Planning Ahead

At Elite Sitters & Care Co., we believe that exceptional event care begins with intentional planning. To ensure every detail is seamlessly executed, we kindly ask that all event childcare bookings be made at least **30 days in advance**. This lead time allows us to thoughtfully match you with a team of professional caregivers, confirm ratios based on age groups, and design a care experience that complements the tone and flow of your event.

While we prioritize advance planning, we understand that certain occasions arise unexpectedly. For those with shorter timelines, we welcome inquiries and will do our very best to accommodate based on caregiver availability and event scope.

We require a **minimum of six children** in attendance for all event care bookings. For more intimate gatherings or fewer children, we invite you to explore our private in-home babysitting options, which offer the same attentive, high-touch service in a more individualized format.

To initiate your event care experience, our team will request a few key details: the event location, date and time, the estimated number of children, age breakdowns, and any special instructions or accommodations. With this information, we'll create a customized care plan tailored to your needs, inclusive of safety protocols, staffing requirements, and personalized touches that reflect the essence of your celebration.

To reserve your date, we require an 80% non-refundable deposit, payable within 48 hours of confirmation. This deposit secures your dedicated care team and allows us to begin curating a tailored childcare experience that complements your celebration. **Any remaining balance—including any applicable overtime charges—will be invoiced following your event and must be paid in full within 24 hours of receipt.**

Our goal is to deliver peace of mind, allowing you and your guests to enjoy your event fully—with the confidence that every child is in capable, compassionate hands.

Event Childcare Pricing Overview

At Elite Sitters & Care Co., we are proud to deliver elevated event childcare rooted in warmth, structure, and seamless professionalism. Our services are designed to complement the tone of your celebration while ensuring children feel safe, engaged, and genuinely cared for.

Our **standard event care** is billed at a flat rate of **\$130 per hour**, which includes **two professional caregivers** and our signature high-touch coordination. This base package also provides **basic activities**—such as coloring, books, puzzles, and small crafts—to keep children entertained throughout the event.

For children under 3, additional staffing may be required to maintain proper safety and engagement. When extra caregivers are needed, they are billed at **\$30 per hour, per caregiver**.

Families may also choose to enhance their childcare experience with our custom playroom setups:

- **Enhanced Playroom Setup – \$75:** Expands on the base package with play mats, a wider variety of toys, and organized activity stations such as crafts, puzzles, sensory bins, and a cozy quiet corner.
- **Themed Playroom Setup – \$175:** Includes everything in the Enhanced Setup plus custom décor, themed crafts, curated books and games, and cohesive design details that align with your event.

During peak seasons, **holiday event care is billed at \$170 per hour**, which includes two caregivers. Additional caregivers for holiday bookings are billed at **\$45 per hour, per caregiver**. Holiday rates apply on recognized U.S. holidays, including New Year's Eve and Day, Martin Luther King Jr. Day, Presidents' Day, Easter, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day, Black Friday, Christmas Eve and Day, Mother's Day, and Father's Day. Holiday bookings are limited and confirmed on a first-come, first-served basis.

At every event, our mission is to deliver a childcare experience that is **safe, enriching, and beautifully aligned with the spirit of your occasion**.

Service	Rate/Fee	Details
Base Event Childcare	\$130/hour	Includes two professional caregivers plus basic activities (coloring sheets, puzzles, books, simple crafts, and group games). Caregivers plan age-appropriate activities to keep children engaged. Includes setup and cleanup by caregivers. Additional caregiver may be required depending on ages/number of children.
Additional Caregiver	\$30/hour per additional caregiver	Required for larger groups or when caring for small children (i.e. infants and toddlers) . Younger children require closer supervision and care, making additional staffing essential for safety and appropriate engagement. Ratios are

		based on age, group size, and staff availability.
Holiday Event Care	\$170 hour + \$45/hour per additional caregiver	Includes two professional caregivers . Ideal for children ages 4 and up. For children under 3, additional caregivers may be required for safety and appropriate engagement. Staffing is determined based on age range, number of children, and staff availability. Applies on major holidays including: New Year's Eve & Day, MLK Jr. Day, Presidents' Day, Easter, Mother's Day, Father's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day, Black Friday, Christmas Eve & Day.
Enhanced Playroom Setup	\$75 Flat Fee	Builds on the base package with a dedicated playroom area, mats, expanded toys (blocks, dolls, cars, etc.), and organized activity stations (crafts, puzzles, sensory bins, quiet reading). Includes setup and cleanup by caregivers.
Themed Playroom Setup	\$175 Flat Fee	Everything in the Enhanced Setup, plus custom décor, themed crafts, curated storybooks/games, and cohesive presentation to match your event.
Snack Service Add-On	\$5 per Child	Includes pre-packaged, age-appropriate snacks and bottled water/juice. Allergy-conscious options available with advance notice.

Custom Playroom Add-Ons

At Elite Sitters & Care Co., we believe that children deserve their own space to feel delighted, engaged, and inspired—even during grown-up gatherings. That's why our base event childcare package already includes simple games and activities such as coloring, books, puzzles, and small crafts to keep little ones entertained.

For families or planners seeking a more elevated children's experience, we offer two beautifully curated playroom upgrades that reflect the tone, theme, and elegance of your event:

Enhanced Playroom Setup – \$75

Our enhanced setup expands upon the basics with a thoughtfully arranged space, including play mats, a wider range of toys (blocks, dolls, cars), and organized activity stations such as crafts, puzzles, sensory bins, and a cozy quiet corner. This option creates a warm, engaging environment tailored to mixed-age groups, with everything needed for safe and creative play.

Themed Playroom Setup – \$175

For a more personalized experience, our themed playroom upgrade includes everything in the Enhanced Setup, plus custom décor, curated crafts, sensory-friendly toys, and interactive activities designed to align with your event's theme or season. Whether it's a spring garden wedding, a holiday celebration, or a corporate retreat, we tailor every detail to the occasion—offering an unforgettable experience for children and peace of mind for their families.

All playroom add-ons are based on availability and must be booked in advance. From color palettes to activity tables, every detail is handled with intention and care, allowing your youngest guests to feel just as celebrated as the grown-ups.

Snack Service Add-On & Meal Requirements

At Elite Sitters & Care Co., we offer an optional **Snack Service Add-On** to provide families with a seamless, stress-free experience. For **\$5 per child**, this service includes a curated assortment of pre-packaged, age-appropriate snacks along with bottled water. Our standard snack bundle may feature items such as goldfish crackers, applesauce pouches, fruit snacks, graham crackers, and mini chocolate chip cookies. All selections are nut-free, and **we do not provide peanut butter or peanut-flavored snacks under any circumstance.**

Clients who wish to include snack service must notify the agency at the time of booking or no later than **14 days prior to the event**. Allergy-conscious substitutions are available by request within this time frame only. Any dietary restrictions, food sensitivities, or special instructions must be submitted in advance. Last-minute requests cannot be accommodated.

For events lasting longer than **4 hours**, a meal is required. The hosting company or event organizer must either provide a meal for each child or ensure that children arrive with their own clearly labeled, nut-free meal. Meals must be ready to serve without heating, refrigeration, or additional preparation. Elite Sitters & Care Co. does not provide meal service. If a child arrives without a meal for an extended event and no prior arrangement has been made, care may be paused or concluded early at the discretion of the lead caregiver.

Travel & Distance Policy

At Elite Sitters & Care Co., we are committed to delivering an exceptional standard of care—one that extends beyond the expected and into the realm of elevated service. Whether we are supporting a private dinner party, an elegant wedding, or a corporate retreat, our caregivers arrive fully prepared, present, and poised to offer the highest level of childcare with warmth, professionalism, and grace.

To uphold this level of excellence across the DC, Maryland, and Virginia (DMV) region, we have instituted a firm, non-negotiable travel policy. All distance-based considerations are calculated from our business home base in Clinton, Maryland, and apply to all event childcare bookings.

For events **within a 40-mile radius** of Clinton, our standard hourly rates apply. There are no added travel fees, and your experience will be delivered with the same polished, worry-free approach Elite Sitters is known for.

When events extend **beyond 40 miles** and require our caregivers to remain overnight or provide services over **multiple days, room and board must be provided by the client** for each assigned caregiver. This includes:

- **One (1)** thoughtfully planned or reimbursed meal per caregiver, per day
- A safe, private overnight accommodation within close proximity to the event

Please note: Room and board pricing is determined solely by Elite Sitters & Care Co., using the average nightly hotel rate in the area of your event. Accommodations must be finalized and confirmed **no later than 10 days** prior to the event date to avoid cancellation or staffing disruption.

For same-day events located **more than 45 miles** outside of Clinton, MD, a **travel surcharge of \$2.00 per additional mile** will apply for every mile beyond the 45-mile threshold. *For example, if your event is **55 miles** away, a **\$20 travel fee** will be added to the standard service total.*

These policies are in place not only to ensure the safety and comfort of our caregiving team, but to preserve the excellence, reliability, and peace of mind our clients trust us to deliver.

Distance from Clinton, MD	Event Type	Client Requirements
0–40 miles	Any	No additional fees. Standard hourly rates apply.

41+ miles	Multi-Day or Overnight	Each caregiver receives one meal per day and a hotel stay at average local rates.
41+ miles	Single-Day Event	\$2.00 per mile beyond 45 miles (e.g., 55 miles = \$20 travel surcharge)

Overtime Billing & Extended Hours

At Elite Sitters & Care Co., we understand that special moments sometimes run longer than expected. Should your event extend beyond the originally scheduled care window, overtime charges will apply to ensure uninterrupted, high-quality care and proper support for our dedicated caregivers.

For **standard events**, overtime is billed at **\$195 per hour**, which covers your base care team. Each **additional caregiver** required to remain onsite during overtime will be billed at **\$45 per hour**.

For **holiday events**, overtime is billed at **\$255 per hour** for the base care rate, with each **additional caregiver** billed at **\$67.50 per hour**. These rates reflect time-and-a-half compensation for services rendered on major holidays and premium dates.

Overtime begins promptly at the end of the reserved care window and continues until all children have been safely picked up and the childcare area has been fully cleaned and closed. Overtime charges will be included in your final invoice, which must be paid in full within 48 hours of receipt.

Staffing Standards & Policy

At Elite Sitters & Care Co., every element of our event childcare service is rooted in intentional planning, legal compliance, and an unwavering commitment to safety and excellence. One of the most critical components of successful event childcare is ensuring proper caregiver coverage based on the number and age of children in attendance. We do not take shortcuts—our staffing decisions are guided by industry standards, state regulations, and the high expectations that define our brand.

Caregiver ratios are determined exclusively by Elite Sitters & Care Co. based on:

- The total number of children expected
- The ages and developmental stages of the children (with higher ratios for infants and toddlers)
- The venue layout, schedule of events, and projected flow of transitions

- The duration of care and level of activity (e.g., crafts, movement, meals)
- The availability of vetted, agency-approved caregivers

While our base rate includes two professional caregivers, additional caregivers will be required when younger children are present or when group size exceeds the safe limits for two adults. For children under the age of 4—especially infants and toddlers—more hands-on supervision, mobility support, and developmental engagement are required. As such, our team will implement stricter caregiver-to-child ratios to ensure quality and safety.

Mandatory Transparency Policy

Clients must be fully transparent about the number of children attending at the time of booking. If we arrive at your event and discover that **more children are present than agreed upon in the final contract**, you will be considered in **breach of agreement**, and Elite Sitters & Care Co. reserves the right to immediately limit the number of children accepted into care.

If the total headcount exceeds our staffing capacity, **we will close the childcare area once our maximum safe ratio has been reached**. Children beyond this capacity will not be admitted, and no exceptions will be made.

If you do not know the exact number of children at the time of booking, an **estimated count must still be submitted**, and staffing will be determined based on that number. If guest RSVPs increase closer to the event, you must notify us **10 days before the event** so we can assess caregiver availability and adjust coverage accordingly.

We will not proceed with overcrowded care. As a luxury agency with a duty to protect children and uphold state ratio requirements, we will never compromise the safety or quality of care to accommodate last-minute changes or undisclosed guests.

By booking with Elite Sitters & Care Co., you agree to honor our staffing decisions and ratio recommendations as final.

Day of Coordination & Experience

From the moment your event begins, our team operates with quiet precision and calm professionalism. Each event includes a lead caregiver who oversees setup, manages flow, and ensures seamless communication with the event host or designated point of contact. Our caregivers arrive early to set up the designated care space, complete safety walkthroughs, and prepare all materials and activities with care and intention.

Parents are welcomed into a secure check-in process, where children are signed in, given wristbands or identifiers, and matched with their caregivers based on age and needs. We

create a warm, structured environment filled with age-appropriate engagement — from imaginative play and storytelling to gentle toddler care and wind-down corners.

Throughout the event, our caregivers remain hands-on, nurturing, and fully present — maintaining ratios, following emergency protocols, and adjusting activities in real time to meet the energy and needs of the children. When the event concludes, our team manages check-out procedures with the same level of detail and professionalism, ensuring a smooth transition back to parents or guardians.

The result? An event experience where every child feels seen and cared for — and every guest can remain fully present, knowing their little ones are in trusted, expert hands.

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Event Cancellation & Rescheduling Policy

At Elite Sitters & Care Co., we understand that plans can shift. However, due to the complexity of staffing and logistics involved in our elevated event care experiences, all event childcare payments are non-refundable once confirmed. If you need to reschedule, we kindly offer one courtesy reschedule within 60 days of the original event date, subject to caregiver availability.

Please note, if our caregivers arrive at the designated location and the appointed event contact is not present within 30 minutes, the session will be billed in full. This policy ensures our team is respected for their time and commitment while maintaining a seamless experience for all involved.

Off-Platform Hiring Policy

To preserve the integrity of our service and the privacy of our caregivers, direct solicitation or employment of Elite Sitters & Care Co. staff outside of the agency is strictly prohibited unless formally approved. Our caregivers are contracted exclusively through Elite Sitters & Care Co. to ensure consistent, high-quality care and professional accountability.

Any violation of this policy may result in future booking restrictions and the loss of access to our services. We deeply appreciate your respect for the policies that protect both our clients and our exceptional team.

Event Childcare FAQs

Q: What types of events do you provide childcare for?

A: We offer elevated event childcare for weddings, corporate functions, holiday parties,

private dinners, community events, family reunions, conferences, and more. Whether your event is large-scale or intimate, our team curates care experiences that seamlessly align with your event's energy, tone, and flow.

Q: How many caregivers will I need for my event?

A: While our base rate includes two professional caregivers, the final number of caregivers is determined by Elite Sitters & Care Co. based on the number of children attending, their ages, the layout of the venue, duration of care, and available staff. Infants and toddlers require lower caregiver-to-child ratios. We do not allow clients to choose staffing numbers—this decision is made exclusively by our team to ensure safety, legal compliance, and excellence in care.

Q: What happens if more children attend than originally stated?

A: You must provide a transparent headcount at the time of booking. If we arrive and find that more children are present than stated in your signed agreement, you will be in breach of contract. We reserve the right to deny care for additional children and close care once our maximum staffing ratio is reached. No exceptions will be made. If you are unsure of the final headcount during booking, an estimate is still required, and it is your responsibility to update us promptly with any changes.

Q: What is included in the \$130/hour rate?

A: Our \$130/hour base rate includes two professional caregivers and full-service coordination, including staffing, setup, and communication with you, event coordinator, etc. Additional caregivers are billed at \$30/hour as required to maintain our gold-standard safety and engagement levels.

Q: Do you offer themed or custom playroom setups?

A: Yes. Our standard playroom setup (\$75 flat fee) includes soft mats, toys, books, and quiet activities. Our themed playroom setup (\$175 flat fee) features curated décor, sensory stations, crafts, and interactive play aligned with your event's vision. Themes must be arranged in advance.

Q: Are snacks or meals provided?

A: We offer an optional snack service add-on at \$5 per child. This includes bottled water and pre-packaged, allergy-conscious snacks. You may also provide your own, but allergy details and storage instructions must be communicated in advance.

Q: Can I book childcare for a small group of children?

A: Yes. We accept bookings for small groups, but our minimum hourly rate applies regardless of group size to maintain staffing and service quality. For smaller, home-based needs, our private babysitting services may be a better fit.

Q: Are your caregivers certified and background checked?

A: Absolutely. All Elite Sitters caregivers are CPR/First Aid certified, fully background-

checked, and trained in child development and group care. Many have advanced credentials or professional experience in early childhood education, behavioral support, or family wellness.

Q: Can I request specific caregivers?

A: We thoughtfully assign caregivers based on your event's needs, the ages and number of children, and staff availability. While we do consider preferences, we cannot guarantee specific caregivers. Rest assured, every caregiver represents our agency with the highest standards of professionalism and care.

Q: When is payment due?

A: An 80% deposit is required to confirm your event and secure your caregivers. The remaining balance and any additional charges (e.g., overtime, added children, or services) are due within 48 hours of your event's conclusion.

Q: What if my event runs longer than planned?

A: Should your event extend beyond the originally scheduled care window, overtime will be billed at **\$145/hour** for standard events and **\$185/hour** for holiday events. In addition, **each caregiver required to remain onsite** will be billed at **\$45/hour** (or **\$60/hour** for holidays). Overtime begins **immediately** once your reserved care period ends and continues until all children are safely picked up and the childcare space has been fully cleaned and closed by our team. There are no grace periods, and all overtime is billed in full-hour increments.

Have Questions? We're Here to Help.

At Elite Sitters & Care Co., we believe that exceptional service begins well before the day of your event. Whether you're just exploring options or ready to begin planning, our team is here to guide you every step of the way with attentiveness, professionalism, and warmth.

To get started, simply complete our Event Care Inquiry Form or reach out directly to confirm availability. Once your details are received, we'll provide a personalized quote along with a formal booking agreement. With just a few seamless steps, your event childcare experience will be beautifully underway.

If you have any questions about our services, pricing, availability, or custom options, we invite you to connect with us — we're always happy to assist in designing the perfect care experience for your special occasion.

 Email: ftsscontact@gmail.com

 Call or Text: (240) 681-9221

Let's create something truly memorable — together.

